

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING**

**Tuesday**

**2:00 PM**

**December 12, 2017**

Board members present: Paul Jewell, Laura Osiadacz,

Obie O'Brien in at 2:38pm

Others: Patti Johnson, Lisa Lawrence, Jill Scheffer and a member of the public, Neil Caulkins in at 2:15pm.

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**REGULAR MEETING**

**COMMISSIONERS**

Meeting called to order at 2:00pm

Patti Johnson presented the Board with and requested BOCC signature on a Professional Service Agreement between Kittitas County and Brad and Burke for installation of a heating unit at the Permit Center. Patti informed the Board that only two bids were received and that Brad and Burke was less than McKinstry. Discussion was held on the specs of the Lennox roof top unit and that the contractor would dispose of the old unit. Commissioner Osiadacz made a motion to approve BOCC signature, Commissioner Jewell seconded the motion. Motion passed 2-0.

Discussion was held on vacating 6<sup>th</sup> Street from Main Street to Water Street. Patti was directed to hold on this for now.

Patti requested Chairs signature on a Change order finalizing paperwork with Mckinstry. Commissioner Osiadacz moved to approve change order with Mckinstry, Commissioner Jewell seconded the motion. Motion passed 2-0.

Patti informed the Board that the Bowling Alley Roof project was on a fog frost hold. Stating that the Contractor can't do the domed portion but should start the flat portion on Monday.

Patti informed the Board that the Contractor for the Shady Brook Project applied for the necessary demolition permits two weeks ago. Stating that there have been issues with permitting agencies, sewer, utilities, rodent abatement etc.

**APPROVED**  
1-2-18

A brief discussion was held on old buildings, rats and rats at the Event Center.

Discussion was held on giving notice to the residents once a start date is known.

Patti informed the Board that she is working diligently on options for the Septage Lagoon screens including new screen recommendations and/or alterations to existing screens.

Patti informed the Board the Consultant is almost finished with the analysis of the Transfer Station Siting Project and they should see a press release soon.

Jill Scheffer presented and requested Board signature on a Professional Service agreement between Kittitas County and Schademan Construction in the amount of \$15,094 for re-roofing the Gold Buckle Club. Commissioner Osiadacz moved to approve the PSA. Commissioner Jewell seconded the motion. Motion passed 2-0.

Discussion was held on the Kittitas Valley Event Center Rental and Use Rates for 2018. Discussion included square footage comparable and Reed Park Closure for certain events as a possible amenity. Further discussion was held on labor rates, call back time adding the commercial kitchen, on call meeting rooms and reducing the rate of shavings from 10.00 to \$6.50. The Board directed Jill to look at a 5% increase across the board with 2% being set aside for capital and maintenance of the facility.

Discussion was held on not raising the rental rates for the stages for another year.

Discussion was held on renting the rodeo arena for non-equestrian related events. Further discussion included the importance of generating revenue, ownership and operation costs. The Board stated that they are supportive of other uses.

Jill informed the Board that staff fixed the PA system and that all staff will be trained on how it works.

Jill informed the Board that Comic con from will be held at the Event Center in 2018, they are moving from the Sun Dome.

Discussion was held on the Wayfinding Plan, Tier 1 destinations and the signs throughout the County for the KVEC/Fairgrounds including a main entrance sign for the Event Center.

Jill informed the Board that in 2019 the Cascade Cow Cutters would like to switch a week end in May and add an additional week end in June which is the same week end as the Fly fishers in May and the Sheep/Swine weigh-in June. Discussion was held on revenue opportunities and different locations at the facility that could be used for Sheep/Swine weigh-in.

At 3:05 Commissioner Jewell stated the Board would enter into a 10 minute Executive Session - To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Meeting reconvened at 3:15 and was adjourned.

**KITTITAS COUNTY  
COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
**Lisa Lawrence**

  
**Chairman**